

DEPOSIT LUMBERJACK FESTIVAL, INC.

VENDOR POLICY

Vendors are required to follow the rules of the Deposit Lumberjack Committee. These guidelines include, but are not limited to:

Application Process

The Deposit Lumberjack Committee will notify you upon acceptance of your application. Your acceptance is conditional based on proper payment, sale item limitations and other Festival guidelines.

	Space size	Fee
4 – Day Food Vendor	Approx. 20 x 20	\$250.00
4 - Day Field Vendor	Approx. 20 x 20	\$150.00
4 - Day ½ Field Vendor	Approx. 10 x 20	\$ 75.00
1 – Day Saturday Only (Front Street)	Approx. 15 x 15	\$ 35.00

- **Only** gas grills and fryers—NO ELECTRIC!

Electric and water is available for Field and Food applications only. These areas are located on the main Festival grounds at Fireman's Park. You may park your vehicle on your spot as long as it fits. Space is very limited and the Committee must strictly enforce this rule.

Spaces are distributed on a first come, first serve basis and per item basis. The Committee also reviews the performance of each vendor (from the previous year) in terms of compliance with rules and cooperation. The Committee must limit the number of vendors providing similar products to ensure a wide diversity of products to the public and undiluted returns to vendors

Spaces will not be distributed without payment. There are no exceptions. Return of the application does not ensure you a space. Proper payment and Committee review will determine vendor selection. Payment must be in the form of a personal check or money order payable to the: **Deposit Lumberjack Festival, P.O. Box 282, Deposit, N.Y., 13754.** No post dated checks accepted. Payment AFTER June 15 by bank money order or cash ONLY.

Trash & Recycling

All vendors are responsible for the sorting, recycling and disposal of trash. Please use the large dumpsters and marked recycling containers. The smaller trash cans are intended for Lumberjack Festival patrons. Vendors are expected to keep their areas neat and free of trash and waste.

Vehicles

There will be NO driving on the festival grounds. If you need to drive, please park your vehicle outside of the grounds. Only emergency and necessary traffic as approved by the Lumberjack committee, will be permitted to drive on the infield. If you have food or products delivered to the field, please make sure all deliveries are completed before 9:00 AM. The Festival Committee is attempting to extend the usable life of the main walk-ways. Please do your part to limit all unnecessary travel on the fairgrounds.

Valuables

The Deposit Lumberjack Committee and the affiliated municipalities are NOT responsible for lost, stolen, or damaged property. Please secure all valuables, lock your vehicle and be alert to dangerous situations. Whenever a large group of people gather, there is potential for a dangerous situation. Crowd control, police agencies and event staff are available for assistance.

Lumberjack Committee Headquarters

If you have any questions about set-up, facilities, rules or policy, please see the Committee. The Committee will be located at the Lumberjack Festival Headquarters (the green shed) on the west side of the fair grounds near the main entrance.

Festival Rules

Field and food vendors are expected to stay for the full four days. Please be ready for any weather conditions. The festival will continue rain or shine. You may set-up your area anytime on Wednesday and Thursday BEFORE 10:00 AM. You are expected to stay open until at least 10:00 PM Friday and Saturday night, and 6 PM Sunday night of the Festival. You may stay open longer at your own discretion.

Saturday only vendors need to be set-up BEFORE 8:00 AM and be torn-down no later than 4:00 PM. You are expected to be open for business until at least 3:30 PM.

Absolutely NO alcohol on festival grounds except for designated, controlled areas. You are responsible to follow local, county and state laws applicable to your operation.

The Lumberjack Festival Committee expects each vendor to operate in a safe manner. Food vendors must have Board of Health Approvals when they arrive.

A violation of any of the festival rules or policies can result in an immediate, non-refundable revocation of your privileges to sell. If your privileges are revoked, you will be asked to leave the festival as quickly and quietly as possible

Tax ID Number

Please be advised that you are asked to provide your tax identification number on this application where stated, this is to keep for our records if ever we are asked for it. No application will be accepted without this information.