

Johnson Creek Fire & EMS Standard Operating Guideline

Effective Date: 1 May 2007	SOG Category & Identification Number: Administration – 100	Revision: 0
SOG Title: 100.03 DEPARTMENT OWNED ISSUED EQUIPMENT		
Approved by:	Re-evaluation Date: 30 April 2010	Number of Pages: 2

Purpose: To specifically identify that the members of the department will care for and maintain issued, assigned and department equipment.

Scope: This procedure will apply to all department members and will be used for all applications to which the Johnson Creek Fire & EMS Department responds.

In order to clarify terms in this procedure the following definitions have been included:

DEPARTMENT EQUIPMENT- Is any equipment purchased, owned, leased or utilized by the department.

General: These procedures will apply to all employees involved in any emergency that involves the Johnson Creek Fire & EMS Department.

100.03.01. DEPARTMENT EQUIPMENT.

- A. All members who utilize any type or piece of department equipment will be responsible for the care and maintenance of that equipment. Any piece of issued gear, such as pagers, turn-outs, etc. The member will be responsible for the care and maintenance to that equipment to the best of their ability. This includes washing & disinfecting, maintaining it in serviceable condition, protection from theft or loss, and reporting malfunctions and needed repair to supervisors.

- B. Members will utilize specialized equipment for its intended purpose, with regard to all applicable and recommended safety practices in place. With the exception of pagers, radios, and turn-outs to be washed, at no time will department equipment leave the station without the consent from a senior department officer.

- C. Upon return from emergency or non-emergency situation, the equipment will be restored to its ready condition and will be cleaned and serviced as recommended by the manufacturer's guidelines before members leave the station.

- D. All reported or witnessed violations will be dealt with immediately and use of the equipment will be suspended. The member can also face disciplinary action enforced by the merit commission.